



## City of Kelowna Regular Council Meeting Minutes

Date: Monday, June 15, 2015  
 Location: Knox Mountain Meeting Room (#4A)  
 City Hall, 1435 Water Street

Council Members Present: Mayor Colin Basran and Councillors Maxine DeHart\*, Ryan Donn, Gail Given, Tracy Gray, Charlie Hodge, Brad Sieben\*, Mohini Singh\* and Luke Stack

Staff Present: Deputy City Manager, Paul Macklem; Deputy City Clerk, Karen Needham; Community Planning & Real Estate, Divisional Director, Doug Gilchrist\*; Corporate & Protective Services, Divisional Director, Rob Mayne\*; Long Range Policy Planning Manager, James Moore\*; Policy & Planning Department Manager, Danielle Noble-Brandt\*; Planner II, Ryan Roycroft\*; Planner Specialist, Ross Soward\*; and Legislative Systems Coordinator, Sandi Horning

(\* denotes partial attendance)

### 1. Call to Order

Mayor Basran called the meeting to order at 9:02 a.m.

### 2. Confirmation of Minutes

Moved By Councillor Hodge/Seconded By Councillor Given

R437/15/06/15 THAT the Minutes of the Regular AM Meeting of June 1, 2015 be confirmed as circulated.

Carried

### 3. Resolution Closing the Meeting to the Public

Moved By Councillor Donn/Seconded By Councillor Given

R438/15/06/15 THAT this meeting be closed to the public pursuant to Section 90(1) (a), (c), (e) and (f) of the *Community Charter* for Council to deal with matters relating to the following:

- Position Appointment;
- Labour Relations;
- Acquisition, Disposition, or Expropriation, of Land or Improvements; and
- Law Enforcement.

Carried

### 4. Adjourn to Closed Session

The meeting adjourned to a closed session at 9:02 a.m.

### 5. Reconvene to Open Session

The meeting reconvened to an open session at 10:44 a.m.

The meeting recessed at 10:44 a.m. The meeting reconvened at 10:49 a.m.

### 6. Reports

#### 6.1 City of Kelowna Sign Bylaw Update

Staff:

- Displayed a PowerPoint presentation summarizing the proposed changes to the Sign Bylaw.

Council:

- Agrees that the Sign Bylaw requires substantial updating.

Councillor Singh left the meeting at 11:05 a.m.

Staff:

- Responded to questions from Council.
- Advised that staff will be seeking comment on the proposed updates from local sign companies, the Downtown Kelowna Association, Kelowna Chamber of Commerce, Tourism Kelowna and the Uptown Rutland Business Association.

Community Planning & Real Estate, Divisional Director:

- Clarified the intent of 'sandwich boards' and 'open house' signs within the Sign Bylaw.
- Noted that the City does not have a policy, or bylaw, in place to deal with certain types of signage.
- Noted that the proposed updates are to provide clarity to both staff and the public with respect to signage requirements as well as enforcement.

Deputy City Manager:

- Noted the proposed updates to the Sign Bylaw will help minimize bylaw enforcement costs and help to ensure that the City is kept clean and not littered with signage.

Council:

- For clarity, would like to see examples of what will be allowed and what will not be allowed in the new Sign Bylaw.

**Moved By Councillor Given/Seconded By Councillor Hodge**

**R439/15/06/15** THAT Council receives, for information, the Report from the Urban Planning Department dated June 1, 2015 with respect to the City of Kelowna Sign Bylaw update;

AND THAT Council directs staff to proceed with the development of a new Sign Bylaw as presented in the Report from the Urban Planning Department dated June 1, 2015.

**Carried**

**6.2 Urban Centre Roadmap**

Staff:

- Displayed a PowerPoint presentation summarizing the Urban Centres Roadmap process and responded to questions from Council.
- Confirmed that the Urban Centre Roadmap will be the over-arching, or master, plan with each urban centre being developed individually using the guidelines that have been established.

Council:

- Pleased to see this process move forward to support the redevelopment of town centres.

**Moved By Councillor Given/Seconded By Councillor Hodge**

**R440/15/06/15** THAT Council receives, for information, the Report from the Planner Specialist dated June 15, 2015, with respect to the Urban Centre Roadmap;

AND THAT Council endorses the Urban Centre Roadmap process as identified in the Report from the Planner Specialist dated June 15, 2015.

**Carried**

**6.3 SILGA 2016 Convention - Organizing Committee**

Councillor DeHart declared a conflict of interest as she works in the hotel/motel industry and will be bidding on any RFP and left the meeting at 11:48 a.m.

Mayor Basran:

- Inquired who, in addition to Councillor Hodge, would like to sit on the SILGA 2016 Convention Organizing Committee.

**Moved By Councillor Gray/Seconded By Councillor Sieben**

**R441/15/06/15** THAT Council receives, for information, the report of the City Clerk dated June 15, 2015 regarding the SILGA 2016 Convention Organizing Committee;

AND THAT Council appoints Councillor Hodge to sit on the SILGA 2016 Convention Organizing Committee;

AND FURTHER THAT Council appoints Councillor Donn and Councillor Given to sit on the SILGA 2016 Convention Organizing Committee.

**Carried**

## 7. Issues Arising from Correspondence & Community Concerns

### 7.1 Mayor Basran, re: 2015 UBCM Convention in September

Councillor DeHart rejoined the meeting at 11:53 a.m.

Mayor Basran:

- Inquired which members of Council are planning to attend the UBCM Convention in Vancouver in September.

Council:

- Confirmed that Mayor Basran and Councillors DeHart, Given, Gray, Hodge, Sieben and Stack plan on attending.

Mayor Basran:

- Commented on meeting opportunities with the Federal/Provincial Ministers during UBCM Convention.

Deputy City Manager:

- Recommended having a discussion during an upcoming AM Council Meeting to determine priorities and issues Council would like to raise with the various Ministers.

### 7.2 Mayor Basran, re: Truth & Reconciliation Commission of Canada - Calls to Action

Mayor Basran:

- Noted that the Truth & Reconciliation Commission of Canada presented its 'Calls to Action' at the recent FCM Convention and suggested that Council have staff review the 'Calls to Action' to determine which 'Calls to Action' the City may be able to commit to.

Moved By Councillor Sieben/Seconded By Councillor Hodge

R442/15/06/15 THAT Council directs staff to review the Truth and Reconciliation Commission of Canada's Calls to Action and report back to Council with respect to identification of potential actionable areas for the City of Kelowna.

Carried

### 7.3 Deputy City Manager, re: Additional In-Camera Item for Discussion

Deputy City Manager:

- Advised that there is an in-camera item that needs to be dealt with by Council today and inquired if Council would be willing to reconvene the in-camera meeting after today's PM Council Meeting.

Council:

- Agreed to reconvene after the PM Council Meeting.

### 7.4 Councillor Gray, re: Bike Helmets

Councillor Gray:

- Commented on the lack of use of bike helmets by members of the public and advised that she will be reminding the public of the requirement to wear a bike helmet during the PM Council Meeting.

### **7.5 Councillor Gray, re: Water Restrictions**

Councillor Gray:

- Inquired why the City hasn't imposed water restrictions when the Regional District has.

Council:

- Noted that it was up to each water purveyor within the City to impose water restrictions.

### **7.6 Councillor Gray, re: Community Heritage Committee**

Councilor Gray:

- Inquired as to the status of the Community Heritage Committee.

Deputy City Manager:

- Advised that he would have staff provide Council with an update.

### **7.7 Councillor Stack, re: Meeting with Members of the Public**

Councillor Stack:

- Noted that he has been receiving several requests to meet with members of the public on certain issues and inquired as to how other members of Council are handling the various questions etc.

Mayor Basran:

- Suggested that any questions regarding the issues raised should be forwarded to the City Manager's Executive Assistant so that all of Council can be made aware of the issues.

Councillor Hodge:

- Noted that he tries to bring another Councillor with him to these types of meetings.

## **8. Recess Open Session**

The meeting recessed at 12:12 p.m.

## **9. Reconvene Open Session**

The meeting reconvened at 4:01 p.m.

## **10. Adjourn to Closed Session**

The meeting adjourned to a closed session at 4:01 p.m.

## **11. Reconvene to Open Session**

The meeting reconvened to an open session at 4:44 p.m.

## **7. Issues Arising from Correspondence & Community Concerns**

### **7.8 Councillor Stack, re: Quorum for the June 30, 2015 Public Hearing/Regular Meeting**

Councillor Stack:

- Noted that he will not be at the June 30<sup>th</sup> Public Hearing/Regular Meeting and inquired if Council would still be able to maintain quorum for the Hillcrest Farms Zoning Text Amendment application.

Council:

- Determined that quorum can be maintained and discussed the option of hearing the Hillcrest Farms application last due to the volume of interveners that are expected to attend the meeting.
- Recommended that a 'Speakers List' be established for the meeting.

Moved By Councillor Sieben/Seconded By Councillor Hodge

R443/15/06/15 THAT Council directs staff to place Zoning Bylaw Text Amendment No. TA15-0002 for 700 Highway 33 East last on the June 30, 2015 Public Hearing Agenda;

AND THAT Council directs staff to schedule the June 30, 2015 Regular Meeting items before Zoning Bylaw Text Amendment No. TA15-0002.

Carried

#### 7.9 Deputy City Manager, re: P3 Canada Workshop

Deputy City Manager:

- Provided details regarding an upcoming P3 Canada Workshop.

#### 12. Termination

The meeting was declared terminated at 5:04 p.m.

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Mayor

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Deputy City Clerk

/slh